Etchells Primary School

Teaching and Learning Committee

Tuesday 24th April 2018 4.00pm

Present:

Cathy Beddows –Headteacher

Jo Mallinson – Deputy Head Teacher

Dawn Copley

Carol Williams

Rand Abdoun-Machaal

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|  |  | Action |
| 1. | Apologies received from LC |  |
| 2 | Previous minutes reviewed. Minutes **agreed**  Barry Kirkman booked to provide Educational Visits Session for staff.  RE policy ratified. | Safeguarding audit on going with CB and R |
| 3 | **Policy:**  Art Policy:   * Equal opportunities paragraph to be included in this and many other policies * Include a reference to a display timetable to celebrate work. * Monitoring will include pupil voice   Music:   * Equal opps paragraph to be added * Include information regarding resources and scheme of work being used * Resources are replenished from funds raised with sale of Christmas   Cards   * Refer to musical events included throughout the year * Monitoring will include pupil voice |  |
| 4 | Etchells Way update:   * Document updated in SLT and staff meeting time * It will be shared with parents * OFSTED will monitor how staff follow school policy and this   document is essential to ensure standardisation of marking  Following an enquiry about ARE, examples of these will be shared at the next meeting. | CB to provide examples of ARE for next  meeting. |
| 5 | Home school agreement:   * Reviewed each year * Who judges what is appropriate for parents/children to post. This needs to be clarified with Barry Kirkman. Judgements will be made according to Safeguarding regulations and best interests of the child. * Document will be sent out with mid- term reports, missing   agreements chased up by office staff   * Review final point in parents’ section regarding withdrawal from   school trip with BK | CB to check with BK |
| t | **Internal data:**   * Progress grids form the basis of Pupil Progress meetings held by   phase leaders. There is a focus on pupils in the red boxes for intervention groups   * Training in staff meetings has assisted staff to increase expectations of pupil progress * Yr 5 progress charts are based on the old KS1 SATs results. Yr3 & 4   Progress results based on the new assessment at Yr2, these are  more accurate.   * These progress grids are given to teachers in September for teachers to identify pupils needs for the year ahead | CB to clarify data on  overview spreadsheet with LA as data is not  accurate |
| 7 | **SEF:**  This document is on the school website and was presented in HT report |  |
| 8 | **A.O.B.**   * CW to stand down from role of school governor * Many thanks from CW to school for all their hard work and support * JoM and CB pass on their thanks from the school to CW and thanked her for an excellent job in the role of Chair of the Teaching and Learning Committee. Carol was thanked for her support and it was acknowledged that her experience and expertise in the field of education would be missed. Flowers were gratefully received * The LA have asked CB to take on a mornings only secondment to Bridgehall Primary. This is due to the sick leave of the HT and the Requires Improvement category they are in. All governors present agreed that not only would this be excellent professional development for JM (stepping up to HT at Etchells in the mornings) and CB, but also beneficial to Etchells in terms of widening experience and reputation. Governors had no further questions and were happy for the secondment to go ahead.   Congratulations to both CB and JoM for accepting this increased responsibility and a fabulousopportunity for PD |  |
| 9 | **Dates for next meeting:**  Tuesday 18th September 2018.  Any expressions of interest for the role of Chair of T&L committee to be  offered to CB |  |